

Warszawa, 24.05.2018 r.

Considering that the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation – hereinafter referred to as "GDPR") has been directly applicable since 25 May 2018, Pakmar Sp. z o. o. with its registered office in Rębków encourages its clients to read the following information concerning the processing of their personal data.

1. The controller of your personal data is Pakmar Sp. z o. o. with its registered office in Rębków, ul. Zacisze 11, 08-410 Garwolin. In matters concerning the processing of your personal data, you may contact the Controller directly by sending email to abi@pakmar.com.pl

2. Your personal data are processed by the Controller for various purposes, to different extent and on different legal grounds provided for in the GDPR. Below you will find information concerning the processing of your personal data, grouped according to the purposes for which the data are processed by the Controller.

- a) the data processing is necessary for the performance of a contract to which you are a party or to take steps at your request prior to entering into a contract. Pakmar is processing contact information from customers, prospects, suppliers and other business partners for communication by e-mail, telephone, fax and mail. The legal basis for data processing is Art. 6 para. 1 f) GDPR. The legitimate interest on the part of Pakmar arises from the interest to conduct or initiate the business relationship with customers, interested parties, suppliers and other business partners and to maintain personal contact with contact persons.
- b) the data processing is necessary for compliance with a legal obligation to which we are subject (like invoicing, keeping the accounting records, complaint handling)
- c) The processing is necessary for legal interests being pursued by Pakmar or by third parties (unless the interests or fundamental rights and freedoms of the party requiring the protection of personal data prevail).
- d) The data processing is necessary for internal use of controller to create statistics, analyzes, budgeting and list of active and potential customers, sales reports.
- e) The data processing is necessary for checking the credibility and solvency of existing and potential customers.
- f) The data processing is necessary for direct marketing during the term of the contract

3. Information on the recipients of personal data.

The recipients or categories of recipients of your personal information include you and:

AdresRębków, ul. Zacisze 11
08-410 GarwolinTel. (+4825) 682-06-06
Fax (+4825) 682-06-00**Bank**Raiffeisen Bank Polska S.A.
91 1750 0009 0000 0000 0094 9833

Zarząd: Marek Rosłon, Anna Czapowska / Kapitał: 250.000,- PLN / REGON 006726643 / NIP 521-008-99-77 PL5210089977

KRS nr 0000044664 Sąd Rejonowy dla m.st. Warszawy, XIV Wydział Gospodarczy Krajowego Rejestru Sądowego

www.pakmar.com.pl E-mail: pakmar@pakmar.com.pl

1) processors:

- a. information technology (IT) service providers,
- b. marketing services providers to the Controller (including marketing agencies),
- c. debt collectors,
- d. legal entities providing legal services,
- e. loss adjusters of insurance companies,
- f. courier and post office services,

4. Period of personal data storage.

Your personal data is stored by the Controller for no longer than it will be necessary for the purposes for which the data will be processed in accordance with point 2 of this document, including:

- 1) Your personal data obtained in order to conclude and perform the contract and to pursue the Controller's legitimate interests will be stored for the duration of the contract and after its expiration for the period necessary for the purpose:
 - a) after-sales customer service (e.g. complaint handling) until the statute of limitations of your contractual claims has expired,
 - b) to secure or pursue the Controller's claims, until such time as the Controller's claims are time-barred,
 - c) fulfillment of the legal obligation by the Controller, with the reservation that the data processed for accounting purposes and for tax reasons shall be processed by the Controller for a period of 5 years, counted from the end of the calendar year in which the tax obligation arose,

2) Your personal data collected by the Controller for the purpose of direct marketing of the Controller's products or services will be stored until you object to the processing of your personal data for this purpose, or you revoke your consent if the Controller processed this data on the basis of this so-called marketing consent, or the Controller determines that the personal data provided by you for this purpose have become outdated.

5. Rights of the data subject.

In connection with the processing of your personal data, you are entitled to the following rights, the exercise of which is ensured by the Controller:

- 1) The right to access your personal data, i.e. to obtain confirmation from the Controller whether it is processing your data and information concerning such processing, as well as to receive a copy of such data,
- 2) The right to rectify (correct) your personal data if the data are processed incorrectly or incompletely by the Controller,

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- 3) The right to demand the deletion of data (including the 'right to be forgotten'),
- 4) the right to demand from the Controller to limit the processing of your personal data,
- 5) the right to object to the processing of data,
- 6) the right to transfer personal data - you have the right to receive from the Controller, in a structured, commonly used and machine-readable format, your personal data which you provided to the Controller on the basis of an agreement or your consent; you may also commission the Controller to send such personal data directly to another entity indicated by you,
- 7) the right to lodge a complaint with the supervisory authority,
- 8) the right to withdraw the consent to the processing of personal data – at any time you have the right to withdraw the consent to the processing by the Controller of those personal data which the Controller processes on the basis of your consent; withdrawal by you of the consent does not affect the lawfulness of the previous processing of your personal data by the Controller for the purpose covered by the consent.

The Controller reminds you that before exercising your rights, he has the right to identify you to make sure that you are the person you are claiming to be - this is to prevent the situation in which information concerning the Controller's clients is passed on to unauthorized persons.

In the case of your request related to the execution of the above rights, the Controller will meet the request without undue delay, however, not later than within one month from the date of receipt of your request, subject to the following reservation.

If the case is complicated (e.g. due to the nature of your request or the large number of requests), the monthly deadline for processing your request may be extended by another two months, which will be communicated to you by the Controller within the initial - monthly - deadline mentioned above.

The Controller's refusal to comply with your request shall be based on one of the reasons set out above.

6. While data processing Pakmar Sp. z o. o. is not using any profiling or any other automated data processing.

7. In the case of questions regarding processing by Pakmar Sp. z o. your personal data, please contact us on number + 48 22 899 32 25 or email abi@pakmar.com.pl